

**Campionato Italiano Gran Turismo Endurance – TCR Italy- Campionato Italiano Sport Prototipi- Porsche Carrera Cup Italia- Mini Challenge – BMW M2 CS Racing Cup Italy – Clio Cup Series**

**TO ALL REGISTERED COMPETITORS AND RACERS**

Version 2 dated 24.06.2022

**Subject: Event on July, 15<sup>th</sup> to 17<sup>th</sup> 2022, Mugello Circuit – Scarperia e San Piero (Florence)**

To facilitate the pre-race operational management of various categories involved, Competitors/Drivers are requested to strictly observe applicable F.I.A. / A.C.I. sports' rules, and the provisions in this circular, concerning:

**a) REGISTRATIONS TO THE SINGLE RACE IN THE PROGRAMME**

All entries must absolutely be sent to MUGELLO CIRCUIT S.p.A. **by Friday 8 July 2022** and must be accompanied by the relevant entry fees.

Entries must be made as follows:

**Competitors with Italian licence** through the on-line "pre-registration" procedure on the ACI website (link [https://login.aci.it/index.php?do=genNotAuth&id=login&application\\_key=csai](https://login.aci.it/index.php?do=genNotAuth&id=login&application_key=csai))

Information on how to use this procedure can be found on the AcI Sport website

link <http://acisport.it/it/acisport/news/comunicati/61329/preiscrizioni-online-alle-gare-automobilistiche>

**In order to be validated, the pre-registration must be accompanied by a copy of the payment.**

The Competitor/Conductor must also send:

- Copy of any documents that have expired (medical examination and/or ACI membership)
- Copy of the payment of the entry fee for the event
- In the case of underage drivers, self-certification of parental authority and copy of parents' identity documents
- Once you have pre-registered, please DO NOT send in your entry form (unless you give reasons for doing so)
- Please note that once pre-registrations have been taken over by the organizer, they will no longer be visible or editable by the competitor
- A competitor with an Italian licence may enter one or more drivers with a foreign licence in the race

**Competitors/Drivers with a foreign licence** must download the forms from [www.acisport.it](http://www.acisport.it) or from [www.mugellocircuit.com](http://www.mugellocircuit.com) link <https://mugellocircuit.com/it/eventi/gare>, fill them in duly and forward them by e-mail together with the following documents

- Competition entry form
- Valid competitor's and driver's licence(s) (front and back)
- Copy of the payment of the event entry fee
- Identity document
- Medical Certificate/Medical Form (in case not stated on the licence itself)
- ASN authorisation (mandatory if not stated on the licence itself)
- In the case of a minor driver, parental authority certificate and copy of parents' identity documents

**N.B.: only foreign competitors must send in the entry forms duly filled in and signed with the above documents attached.**

**All competitors are advised to indicate all essential data and attach the required documents.**

**Registration in any case is considered valid and finalised ONLY when the relevant registration fee has been paid.**

All the above-mentioned documentation must absolutely be sent by e-mail to the address [olga.cantini@mugellocircuit.com](mailto:olga.cantini@mugellocircuit.com) (or faxed to no. +39 055-8499251) by **Friday 8 July 2022.**

Registration fees must be paid **ONLY AND EXCLUSIVELY** by bank transfer to

**Mugello Circuit S.p.A.  
Banca Intesa San Paolo – Agenzia di Scarperia  
IBAN IT27 K030 6905 4760 0000 0007 454  
SWIFT/BIC BCITITMM**

**The following must be indicated:**

- 1) The Name(s) of the Driver(s)
- 2) The type of Championship/Trophy/Cup the competitor will be participating in

The copy of the bank transfer account must contain the CRO number. For bank transfers, the date of payment (not the value date) will be taken into account.

**FOR INVOICING:** to receive an invoice, you should indicate the complete heading and all necessary data (including the VAT number and an authorised email address), along with payment statements. If an invoice is not required, a full receipt will be issued.

**FOR FOREIGN COMPANIES (WITH NON ITALIAN VAT NUMBER)**

*As provided for by the Italian tax law, following the publication on 24/09/2018 by the Revenue Agency of the Principle of Law n.2 on VAT (Dpr. 633/72 and subsequent amendments), all services will be subject to ordinary VAT, even for companies with non-Italian VAT number.*

**NOTE**

In the case of cumulative payments, a detailed note must be attached with the names of the drivers, championships and type of services (inscription fees, free practice sessions fees and miscellaneous services) which the payments refer to.

Registration fees are as follows:

| Championship   | Net price  | 22% VAT  | Total      |
|--|------------|----------|------------|
| C.I. Gran Turismo Endurance Classe GT3               | € 1.950,00 | € 429,00 | € 2.379,00 |
| C.I. Gran Turismo Endurance Classe GT Cup-GT4        | € 1.700,00 | € 374,00 | € 2.074,00 |
| TCR Italy Italian Touring Championship               | € 1.050,00 | € 231,00 | € 1.281,00 |
| Porsche Carrera Cup Italia <b>(1)</b>                | € 1.740,00 | € 382,80 | € 2.122,80 |
| BMW M2 CS Racing Cup Italy <b>(2)</b>                | € 1.620,00 | € 356,40 | € 1.976,40 |
| Mini Challenge (Mini John Cooper Works F56 EVO)      | € 1.050,00 | € 231,00 | € 1.281,00 |
| Mini Challenge (Mini John Cooper Works F56 PRO-LITE) | € 840,00   | € 184,80 | € 1.024,80 |

*(1) Includes 1 free practices session of a maximum of 80 minutes*

*(2) Includes 2 free practices sessions of a maximum of 30 minutes/each*

**b) FREE PRACTICE SESSIONS**

Amounts for each free practice sessions are as follows:

| Championship                   | Duration                            | Net price | 22% VAT | Total    |
|--------------------------------|-------------------------------------|-----------|---------|----------|
| C.I. Gran Turismo Endurance    | 60' (each session, max. 3 sessions) | € 360,00  | € 79,20 | € 439,20 |
| TCR Italy Touring Championship | 30' (each session, max. 2 sessions) | € 180,00  | € 39,60 | € 219,60 |
| Mini Challenge                 | 25' (each session, max. 2 sessions) | € 150,00  | € 33,00 | € 183,00 |

**Free practices must be PAID by bank transfer to the same current account provided above for the registrations and a copy sent by e-mail within the deadline.**

In order to take part in the free practice - in addition to making the above payment - it will be necessary to hand in the ORIGINAL copy of the liability release (**ANNEX 1**) duly filled in and signed at the Information Office located on the 1st floor of the Main Building- Staircase A (access from the external balcony).

Information Office will be open as follow:

- Thursday July 14th 2022 from 5 p.m. to 6.30 p.m.
- Friday July 15th 2022 from 8 a.m. to 4 p.m.

**FOR THE FREE PRACTICE SESSIONS, A STICKER WILL BE GIVEN TO BE APPLIED TO THE CAR (UPPER LEFT WINDSCREEN ON THE DRIVER'S SIDE/ OVER THE CAR NUMBER FOR PROTOTIPI) THAT WILL ALLOW ENTRY TO THE TRACK FOR THE PRACTICE SESSIONS.**

### **c) ENVELOPE WITH CREDENTIALS**

The number of members for each competitor is established by ACI Sport for each Championship/Trophy/Series. Competitors must collect their envelope at the Accreditation Centre located at the Main Entrance (via Senni 15) and will observe the following hours:

- Thursday 14 July 2022 from 10 a.m. to 7 p.m. (only Prototipi)
- Thursday 14th July 2022 from 2 p.m. to 7 p.m.
- Friday 15 July 2022 from 8 a.m. to 7 p.m.
- Saturday 16 July 2022 from 8 a.m. to 7 p.m.
- Sunday 17th July 2022 from 9 a.m. to 2 p.m.

The above times must be observed. At night, the transport of materials and/or handling of heavy-duty equipment is not permitted, unless specifically authorised by the Circuit Management.

During the weekend, access to the main paddock to load and unload material will be permitted only for a maximum of 45 minutes, with the issue of a delivery pass (issued against a cash deposit of 50.00 euro).

### **e) BOOKING GARAGES**

Garages will be assigned by ACI Sport that will notify to sports' office of Mugello Circuit Spa, which will send to the client a form (**ATTACHMENT 2**) that must be filled in, signed and returned to [olga.cantini@mugellocircuit.com](mailto:olga.cantini@mugellocircuit.com) together with payment of the garage and details for invoicing no later than **Friday July 8<sup>th</sup>, 2022**

**PAYMENTS MAY ONLY BE MADE BY BANK TRANSFER, USING THE SAME DETAILS AS PER INSCRIPTIONS AND FREE PRACTICES FEES.**

The cost for the entire weekend (Friday, Saturday and Sunday) for each garage will be

- ❖ ENTIRE GARAGE (2 doors, 12 x 12 m) € 1.700+VAT 22% (€ 2.074)
- ❖ HALF A GARAGE (1 door, 6 x 12 m) € 850 + VAT 22% (€ 1.037)

Garage keys may be collected from the Accreditation Centre after handing in the original collection form and paying a **deposit of €100,00 cash**, that will be returned when the keys are handed back, at the Circuit main entrance (red helmet).

Each pit garage has two 37-inch monitors for the transmission of times and a TV signal.

### **f) EVENT SCHEDULE**

The provisional schedule of the Event will be published on the website [www.acisport.it](http://www.acisport.it) and on the website [www.mugellocircuit.com](http://www.mugellocircuit.com)

**g) ADMINISTRATIVE CHECKS:** The times of the scrutineering divided by categories are reported in the programme of the event and will be reserved **ONLY AND EXCLUSIVELY** for competitors/drivers **who are not in order with the documents** sent with the entry and who will be notified together with the delivery at the accreditation centre of the documents for the entry to the Circuit. For them, scrutineering will take place at the Office located at 1st floor of the Main Building - Staircase B - on Friday 15 July from 9 a.m. to 11 a.m.

**h) Technical Checks:** as per the regulations, pre-event technical checks will be carried out in presence at box nr. 20 at the following times:

- Friday 15 July 2022 9 a.m. to 11 a.m.
- Friday 15 July 2022 8.30 a.m.-09.20a.m. /10.40a.m. -12.30 p.m. /1.30 p.m. -2.15 p.m. (Clio Cup Series only)
- 1 p.m.- 7 p.m. (Porsche Carrera Cup only)

With regard to the necessary forms, which can be downloaded at the link: <https://acisport.it/it/acisport/licenze-e-servizi/modulistica/2022>, please follow these instructions:

- **Annual Technical Certification (CA):** (only at the first race of the year), must be uploaded by the competitor in the technical passport of the car (ACI Portal). For cars with foreign passport, the certification must be sent electronically to the organiser.
- **Car Declaration (DV):** must be sent electronically to the Organiser.
- **Declaration of clothing (DA):** must be sent electronically to the organiser.

Files submitted must be in pdf or jpg format and named as follows:  
category\_n-race\_Name\_Conductor\_Type\_Document. *Example: TCR\_99\_Rossi-Mario\_DA*

The submission to the organiser must be made by e-mail to the following address [certificazionitecnicheauto@gmail.com](mailto:certificazionitecnicheauto@gmail.com) NO LATER THAN JULY 12 2022.

**Submissions and files that do not comply with the above will not be taken into consideration.**

#### **i) TRANSPONDER DISTRIBUTION**

The transponders can be collected in the Timekeepers Office, located at the 3<sup>rd</sup> floor of the building, accessible from the glass lift or from the stair B. They must be returned to the same office at the end of the Event.

Timekeepers Office Hours:

Timekeeper Office Hours:

- Thursday 14 July 2022 from 3 p.m. to 7 p.m.
- Friday 15 July 2022 from 8 a.m. to 6 p.m.
- Saturday 16 July 2022 from 8 a.m. to 6 p.m.
- Sunday 17 July 2022 from 9 a.m. to 2 p.m.
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#### **j) OFFICIAL RACE REGISTER**

In compliance with regulatory provisions, the Official Race Register will be only digital and open from Thursday July 14<sup>th</sup>, 2022 at: <https://mugellocircuit.com/it/live-timing/official-notice-board>

#### **k) DISTRIBUTION OF CLASSIFICATIONS**

Hard copies of classifications will not be distributed, but will be available online at:

- Live timing and results in pdf <https://mugellocircuit.com/it/live-timing>
- ACI Sport <https://livedataacisport.perugiaticing.com>

#### **l) AUDIO/VIDEO TRANSMISSIONS**

Any broadcasting of live or recorded music from inside the garages, motor homes and hospitality areas in the paddock area and in any other area of the Circuit is subject to the payment of corresponding SIAE (Italian Authors and Publishers Association) taxes.

To pay taxes, please directly contact Arianna Gasbarro at the local SIAE office (tel.: 055/8455161 – [mugello@mandatarie.siae.it](mailto:mugello@mandatarie.siae.it)).

#### **m) TICKETS**

##### **Saturday 16 July 2022:**

General Admission (Prato): FREE

Terrazza Box (Paddock) and Central Grandstand: € 15 full price - € 10 reduced for women/under 18/ACI members - free for under 14 and residents in the Municipality of Scarperia and San Piero.

## Sunday 17th July 2022:

General Admission (Prato): FREE

Terrazza Box (Paddock) and Central Grandstand: € 15 full price - € 10 reduced for women/under 18/ACI members - free for under 14 and residents in the Municipality of Scarperia and San Piero.

### **n) CIRCUIT CATERING SERVICE**

**BAR & AND SELF-SERVICE RESTAURANT:** the bar and the self-service restaurant will be open from Thursday, July 14th to Sunday, July 17th 2022 (restaurant from 12 p.m. to 2 p.m. – Bar from 8 a.m. to 6.30 p.m.). If you wish to ask for information or for a personalized catering service, please contact the Restaurant (tel. +39.055.8499274-[autodromo.mugello@cremonini.com](mailto:autodromo.mugello@cremonini.com) - Mr. Andrea Cecchi).

### **o) CERTIFICATION OF TEMPORARY STRUCTURES INSIDE THE Paddock AREA**

For installations of temporary structures inside the paddock area during the event, **ATTACHMENTS 192-193A-194** must be filled in and sent to the Technical Office – Roberta Ferrari ([roberta.ferrari@mugellocircuit.com](mailto:roberta.ferrari@mugellocircuit.com)); for details, please contact +39.0558499207.

**It is also recommended to carefully read the General Regulations**

([https://mugellocircuit.com/images/stories/pdf/Regolamento\\_generale\\_R-01-rev\\_3\\_agg-8.6.20.pdf](https://mugellocircuit.com/images/stories/pdf/Regolamento_generale_R-01-rev_3_agg-8.6.20.pdf)) for everything concerning safety at the Circuit, waste management, and the assembly of temporary structures.

### **p) RADIO FREQUENCIES**

The following radio frequencies are used by the circuit:

TX: 462.150 MHz, 462.425 MHz

RX: 452.150 MHz, 452.425 MHz

To obtain authorisation for radio licences, please contact Mariano Linari (tel. 055.2724314 – fax 055.218240) at the Ministry for Economic Development (Florence Unit)

### **g) MUGELLO WI-FI AREA**

In the paddock area, inside the garages, in the pit lane and Press Room, Wi-Fi is available free of charge, at a bandwidth of 360k. **Cable connections with a faster performance may be activated on request, please contact Veronica Boni ([veronica.boni@mugellocircuit.com](mailto:veronica.boni@mugellocircuit.com) - +39.055.8499203).**

### **r) CONTACTS**

Mugello Circuit S.p.A. – via Senni nr.15, I-50038 Scarperia e San Piero (FI)

Email: [info@mugellocircuit.com](mailto:info@mugellocircuit.com)

Call center +39.055.8499111 – fax +39.055.8499251.

Follow us



We hope that everyone will take due note of the information provided for a seamless management of the event.

Scarperia e San Piero (Fi), 24.06.2022